

## **TERMS AND CONDITIONS OF PARTICIPATION**

1. Bookings and reservations can be made by phone, fax, mail, email or the relative registration form through Blooming Concept Ltd (BCL) or our appointed agent, namely OTAYO LTEE
2. Bookings and reservations will only be confirmed after receipt of full payment within 2 working days from date of registration and receipt of registration forms.
3. Payment to be made by check, drawn to the order of Otayo Ltee and crossed A/C Payee only, bank transfer or credit cards.
4. Cancellations: A 50% refund will be awarded if notice of cancellation is received in writing, fax or email 15 days before event date. No refund will be made if notice of cancellation is received less than 15 days before the event date *OR* no-show.
5. Replacement of delegate is acceptable if notice is received in writing, fax or email 15 days prior to the event.
6. BCL reserves the right to change the Venue, time, date of the event, content or the speaker due to unforeseen circumstances such as, accident, difficulties with transportation, riots, strikes, epidemics, weather, *CYCLONIC CONDITIONS*, acts of God, or any other conditions beyond the control of BCL.
7. BCL has the right, due to force majeure, illness, death, inability to participate, or cancellation of Speaker, at its sole discretion, to substitute Speaker with a similarly noteworthy speaker. In the event such a substitution is necessary and to the extent reasonably possible, BCL shall select a substitute speaker with a similar level of experience, accomplishments, and reputation.
8. All data received from attendees are strictly confidential and will not be given or sold to third parties. The attendees authorise BCL to make use of their data to inform them of any changes to the event and for any future events.
9. All materials received during the conference are for the participants' personal use only and should not be reproduced or transmitted.
10. Disclaimer: BCL will not be held liable of any claim for damages or losses that may result from the changes or cancellation of the event provided BCL obtain a substitute Speaker with a similar level of experience, accomplishments, and reputation.
11. *No reimbursements will be made 15 days before the event date for any reason whatsoever.*